

## Medication Log In-Home Ind 1:1 and Group

Requirements to complete Medication Log. You will be required to complete only if you administer meds.

**Individual 1:1:** Complete the first page of the service note and then medication documentation.



**Page 1:** Complete the Shift Date and Start Time/End Time fields.



**Page 2:** Medication Documentation is below the required Service Documentation fields.

**Group Respite:** Select a participant name first. Next open the Group Respite Medication Log. This will start a new note.



**Page 1:** Update the shift date.



**Page 2:** Medication Documentation- Section 1 is titled Medication Log

### All Services (Individual and Group)


Click on the Number of Medications Taken: Type a number.

**Page 2: Complete Medication 1**

1. Medication Name/ Dosage Given- Specific on dosage amount/Time Given-must include AM or PM
2. Route Administered
3. Was it observed or administered?

You must complete this same information again if you have more than one medication passed. Medication 2=the 2<sup>nd</sup> med, Medication 3=3<sup>rd</sup> med and so on.

To enter the information, click on field titles and this will open a new box. Then answer the questions by clicking on Narrative or choosing from the drop-down menu. There is additional space at the bottom of the note for more medications.


 To save the note click on the icon at the bottom of the left side panel. It will say **Finish** when hovering over with mouse.

Section Started

1 Medication Log

Number of Medications Taken
Narrative 1

Section Started

 Medication 1  
Required: 1

Please Enter: Med Name, Dosage, Time Given
Narrative Adderall, 10 mg, 12:00PM

Please Select Route Given
Search
<input checked="" type="checkbox"/> Oral <input type="checkbox"/> Topical <input type="checkbox"/> Rectal

Please Select Observed or Dispensed
Search
<input checked="" type="checkbox"/> Observed <input type="checkbox"/> Dispensed